



## TRENAVIN CHAPEL AND SUMMER HOUSE BOOKING FORM

Thank you for your interest in Trenavin Chapel and Summer House for your celebration.  
We look forward to welcoming you and your guests soon.

### PRICES:

Our prices are based on a three-hour package and include access to the immediate gardens and surrounds for your photography and enjoyment. Additional hours are charged at \$100 per hour.

**PEAK AND WEEKENDS:** Trenavin Chapel Only - \$4000 +GST Plus Summer House - \$800 +GST

**MIDWEEK:** Trenavin Chapel Only - \$3000 +GST Plus Summer House - \$600 +GST

*PLEASE NOTE: An additional bond of \$500 is payable with the balance one month prior to the event date, to cover any damage or breakages. Or if required to make up any additional payments for extra staff or time.*

**To make a booking please complete, sign and return this form together with a non-refundable booking fee of \$1000.**

Booking will only be accepted and confirmed once the below form is completed and payment is received.

Names: \_\_\_\_\_

Address: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Day of event: MON / TUES / WED / THURS / FRI / SAT / SUN Date of event: \_\_\_\_\_

Type of event (eg Wedding, Christening, Commitment Ceremony, Vow Renewal): \_\_\_\_\_

Commencement Time: \_\_\_\_\_ Additional Hours Required (up to 3 permitted): \_\_\_\_\_

Number of guests permitted (including the wedding party) is 85. Unless agreed by Trenavin: \_\_\_\_\_

*Please tick to confirm: Guests above 85 can be accommodated, however you agree and understand the weather will be a factor and your guests may be required to stand outside the chapel or in the Summer House viewing the ceremony via a screen.*

### METHOD OF PAYMENT:

Please make deposits for bookings to:

**Trenavin Enterprises**

Westpac

**BSB:** 033-086

**Account:** 500436

When paying your deposit, please use your Surname as reference for your booking.

Total Payable: \_\_\_\_\_



## TERMS AND CONDITIONS

Please respect that this is a private property and is opened for public use as a community service. This is a not-for-profit initiative with all funds going toward the upkeep of the beautiful Chapel and the surrounds. Please remember to include your name and event date with the bank deposit so we are able to confirm that the payment received is for your event. If the balance is not paid when due, we reserve the right to cancel this booking. In the event of a cancellation for any reason, all amounts paid are non refundable.

**PHOTOGRAPHY:** Photography is only permitted within the immediate Chapel grounds.

- Any photographs taken are for private use only.
- Drone photography is only permitted if you obtain prior written approval.
- Photographs for public sale or display are prohibited unless otherwise agreed by the owners of Trenavin Chapel.
- Couples portraits can be arranged prior to written consent from the owner. Only the couple and their photographer are permitted.
- Please instruct your photographer accordingly.

### VISITATION AND REHEARSAL

- Visits to Trenavin Chapel prior to your event should not exceed three in number (including the initial visit and a wedding rehearsal if required)
- The wedding rehearsal is to be no more than one hour in length.
- Access to the property on the day of the event for florists etc. Is by appointment and prior arrangement only.

### OTHER TERMS

- No alcohol is permitted on the property without the prior consent of the owners of Trenavin Chapel.
- Children must be always under adult supervision
- Trees and fences must not be climbed.
- No dogs are allowed on the property except with the prior consent of the owners of Trenavin Chapel.
- The use of any form of transport (other than cars) on the property requires the prior approval of the owners of Trenavin Chapel. You must consult with us if you are considering using buses or stretch limousines.

### LIMITATION OF LIABILITY AND INDEMNITY

The owners of Trenavin Chapel accept no responsibility for poor weather, injury or death of any person or damage or destruction to any property of any person, except where due to the willful default of the owners of Trenavin Chapel. You are responsible for, and indemnify the owners of Trenavin Chapel against, any loss, liability, claim, costs or expense suffered or incurred by the owners of Trenavin Chapel or their agents as a result of (i) any damage to, or destruction of, any property of any person, including (without limitation) Trenavin Chapel, any furniture or fittings in the Chapel or of, Or to, any other building, fixtures, fittings, fencing, trees, flora or fauna or any other part of the property within which Trenavin Chapel is located, or (ii) any injury to, or death of, any person or animal, except where due to the willful default of the owners of Trenavin Chapel

### BSB DETAILS FOR RETURN OF BOND:

Account Name: \_\_\_\_\_ BSB: \_\_\_\_\_ Account Number: \_\_\_\_\_

**ACCEPTED AND AGREED.**

Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_